

Leek High School



Behaviour Policy

Annex 1

COVID-19 Addendum

July 2020

Context

From 20 March 2020 parents were asked to keep their children at home, wherever possible. Schools and all childcare providers were asked to provide care for a limited number of children - children who are vulnerable, and children whose parents are critical to the COVID-19 response and cannot be safely cared for at home. Risk assessments were written for all students including those with EHCPs to support the judgement as to whether they should attend a school setting.

From September 2020 secondary schools have been asked to reopen to all students. The school is acting in accordance with the Department for Education guidance on full opening of schools which can be found at: <https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools>

- **This document must be read alongside the school's Behaviour Policy.**
- **The school has completed a full risk assessment that details the steps which will be taken to minimise the risk to both students and staff on site.**

This addendum of the Leek High School Behaviour policy contains details of our arrangements in the following areas:

1. Student conduct
2. Staff conduct

Student conduct

All students will be expected to comply with the following expectations:

- If a student has symptoms of COVID-19, they must not leave home.
- If a student is instructed to self-isolate they must not come into school until the end of the self-isolation period and should engage with remote learning only.
- Students must comply with social distancing rules.
- Students should bring their own equipment to school. They will not be able to borrow equipment.
- Students should arrive and depart school at the times given to them. They will be expected to stay in school for all of their timetabled sessions.

- Students may only use the entrance and exit areas designated to them.
- Students must only sit in their allocated classroom seat.
- Students should not go into the teacher's designated area in the classroom.
- Hands should be sanitised on entering and leaving a room, ideally hands should also be washed frequently, at least every two hours.
- If a student feels unwell at any point during the day, they should tell their teacher immediately.
- Toilets can only be used during allocated break times by one student at a time.
- Students are to keep to their designated area and classroom. They are to leave the school site immediately after their final session has finished and lunch has been collected.
- After leaving the school site, students must maintain social distancing. Under the school's behaviour policy, poor behaviour on the way to and from school can be sanctioned by the school. We expect all students to be mindful of other members of the local community on their way to and from school.

Students that do not comply with these expectations will be spoken to by a member of staff in the first instance. In light of COVID-19, certain behaviours, such as coughing on or touching others, will have much more serious consequences than outlined in the normal school behaviour policy. Students that persistently refuse to comply will be sent home and instructed to engage with remote learning. In such cases, students will not be readmitted to school on a full-time basis until they have successfully completed a phased reintroduction and complied with all expectations.

Staff conduct

- If a staff member has symptoms of COVID-19, they are not to leave home. The guidance around staff shielding themselves or others still applies.
- Staff should wear clothes that are easily washed and do not need dry cleaning.
- Staff should adhere to social distancing rules.
- Hands should be sanitised on entering and leaving a room, ideally hands should also be washed frequently, at least every two hours.
- Any member of staff who wishes to remain after lessons to plan should use the same classroom that they have been in during the school day.
- Staff are expected to be off site by 5pm to enable the site staff and cleaning staff to clean areas and prepare for the following day.

Useful links:

<http://www.gov.uk/government/publications/closure-of-educational-settings-information-for-parents-and-carers/reopening-schools-and-other-educational-settings-from-1-june>

<http://www.gov.uk/government/organisations/department-for-education>