

Leek High School



Provider Access Policy

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All pupils in years 9 to 13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure A provider wishing to request access should contact Mrs Jan Wheat, Careers Leader, jwheat@tflf.org.uk

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils or their parents or carers:

	Autumn Term	Spring Term	Summer Term
Year 9	Start profile website use during tutor sessions with links to local providers Meetings with careers adviser	Assemblies provided by local providers of apprenticeships and technical education Meetings with careers adviser KS4 options event	Meetings with careers adviser
Year 10	Start profile website use during tutor sessions with links to local providers	Assemblies with local providers of apprenticeships and technical education	Life skills – assembly and tutor group opportunities Meetings with



	Meetings with careers adviser	Meetings with careers adviser	careers adviser
Year 11	<p>Start profile website use during tutor sessions with links to local providers</p> <p>Post 16 provider open evenings: opportunities to visit local Further Education and sixth form colleges, other school UTCs, Studio schools and other training providers regarding A level, Applied General, technical and vocational and apprenticeships. These will be advertised on the careers notice board in Old Hall reception</p> <p>Meetings with careers adviser</p> <p>Post 16 applications</p>	<p>Post-16 interviews/transition</p> <p>Opportunities to work with local providers to complete application forms during tutor sessions.</p>	<p>Confirmation of post 16 education destinations for all students</p>

Please speak to our Careers Leader to identify the most suitable opportunity for you.

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of SLT.

Providers are welcome to leave a copy of their prospectus or other relevant course literature with the careers leader who will add these to other careers resources.

ADOPTED BY THE GOVERNORS ON: 10 February 2022
POLICY REVIEW DATE: February 2023

Signed by:

_____	Headteacher	Date: _____
_____	Chair of governors	Date: _____



Appendix A

Assembly Themes

Peace	International Day of Peace (21 September) http://internationaldayofpeace.org
Gender Equality	International Day of the Girl Child (11 October) http://www.un.org/en/events/girlchild/
Black History	Black History Month (October) http://www.officialblackhistorymonthuk.co.uk
Healthy Eating	National School Meals Week http://thegreatschoolslunch.co.uk/resources/secondary-resources/
Rights and Respect	Human Rights Day (10 December) http://www.ohchr.org/EN/AboutUs/Pages/HumanRightsDay.aspx
Faith and Belief	World Religion Day (21 January) https://www.truetube.co.uk/event/world-religion-day-0
Equality	Martin Luther King Day (15 January) http://www.thekingcenter.org/meaning-king-holiday
The Holocaust	The Holocaust (Holocaust Memorial Day – 27 January) http://hmd.org.uk
Storytelling	National Storytelling Week (27 January – 3 February) https://www.sfs.org.uk/national-storytelling-week
Diversity	LGBT History Month (February) http://lgbthistorymonth.org.uk/lgbt-history-month-resources/
Fair Trade	Fair Trade Fortnight (26 February – 12 March) http://schools.fairtrade.org.uk
Mental Health	Mental Health Awareness Week (7–15 May) https://www.mentalhealth.org.uk/campaigns/mental-health-awareness-week



Appendix B

SMSC matrix

Activities	Spiritual	Moral	Social	Cultural
Pre/after school clubs				
Assemblies				
Charity support				
Competitions				
Library, celebrate diversity				
Learning walks				
Themed days/weeks				
Trips and excursions				
School council involvement				
Are all aspects of SMSC evident when students/staff move around the school?				
Are all aspects of SMSC reflected in classroom/corridor displays?				
Does the school website reflect a consistent approach to all aspects of SMSC?				